



Oklahoma Turning Point Council

COMMUNITY PARTNERS IN PUBLIC HEALTH INNOVATION

Terms of Registration, Limitations of Liability & Special Accommodations

Conference attendees are encouraged to review the OTPC's terms prior to registering for OTPC LEADING TOGETHER 2017 and to contact conference organizers with questions.

The Oklahoma Turning Point Council (OTPC), including any organizers of OTPC's Annual Conference (collectively the "OTPC") expressly disclaim liability from any and all acts or omissions of the OTPC, and for third parties including facilities suppliers and exhibitors in conjunction with the event. This includes, but is not limited to, the safety of any attendee while in transit to or from this event. The OTPC shall not be liable for any delays or failure in performance, or interruption of services resulting from any cause whatsoever. THE OTPC DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED.

The OTPC reserves the right to cancel the Annual Conference at any time and for any reason. The OTPC shall not be liable to individuals or entities for any travel costs, including, but not limited to, nonrefundable airline tickets. Everyone who pays for travel and lodging expenses does so at their own risk. THE AMOUNT OF LIABILITY OF THE OTPC IS LIMITED TO A REFUND OF THE ATTENDANCE/REGISTRATION FEE.

The Public Health Institute of Oklahoma (PHIO) serves as the fiscal agent for the Oklahoma Turning Point Council. Conference participation requires payment. Registration received without payment will not be processed. Registrants may pay by credit/debit card, check or purchase order. Checks are acceptable from U.S. bank checking accounts only, in U.S. dollars and should be written for the amount for the purchase only. Checks should be made payable and mailed to PHIO. Invoices will only be provided by PHIO to those businesses/organizations that provide a purchase order request prior to the conference. Purchase orders should be made payable and mailed to PHIO. PHIO manages registration and utilizes Eventbrite to accept payment by credit/debit card. Eventbrite accepts Discover, American Express, MasterCard and Visa.

Any attendee that requires completion of an Advanced Payment Registration Form should submit the document to the Public Health Institute of Oklahoma at info@publichealthok.org or FAX (405) 271-1225 for approval prior to registration and payment through Eventbrite.

Full refunds, less a \$20 cancellation fee will be honored for all cancellations received, in writing, by 5pm on August 24th, 2017. Absolutely no refunds will be made for cancellations received after that date. Cancellations requests should be sent to info@publichealthok.org or FAX (405) 271-1225. If a registrant fails to cancel registration by August 24th, 2017 and/or no shows to the event, the registrant is responsible for payment in full. The OTPC/PHIO cancellation fee represents the cost in time, labor, supplies, etc.

expending in registering and deregistering an individual. Because the cancellation fee represents work performed by OTPC/PHIO, it is the conference's policy to assess the fee in all cases.

Any person attending the OTPC's 20th Annual Conference & 9th Annual Policy Day also agrees not to allow any other individual to participate in your place either at the conference, during the registration process, or any other conference-related activity.

Substitutions without penalty must be made in writing by 5pm on August 24th, 2017 and sent to info@publichealthok.org or FAX (405) 271-1225.

Attendees/Exhibitors/Sponsors at the OTPC's Annual Conference (2017) agree to indemnify, defend, and hold harmless OTPC, its officers, directors and agents, against all claims arising out of actions or omissions of Attendee/ Exhibitor/Sponsor at or in connection with the 2017 Annual Conference.

OTPC reserves the right to substitute any scheduled speaker, however, it will attempt to obtain a speaker of similar quality in case of an emergency or cancellation. OTPC has no duty of due diligence with respect to presenters, exhibitors, or sponsors. The OTPC makes no endorsements of any presentation or product. The views, opinions, and presentations of any speakers, exhibitors or sponsor at OTPC's Conference are their own and may not reflect those of OTPC.

Pursuant to the American with Disabilities Act, attendees with special needs and require accommodation to fully participate in conference should e-mail a description of requirement to info@publichealthok.org by August 1st, 2017.

The Terms of Registration and Limitation of Liability (the "Terms"), and any dispute between arising out of this agreement or actions taking place during OTPC 20th Annual Conference & 9th Annual Policy Day, shall be governed by the laws of the state of Oklahoma. Any dispute that cannot be resolved through good faith negotiation shall be submitted to arbitration before the tribunals of the American Arbitration Association (the "AAA") and governed by the then current Commercial Arbitration Rules of the AAA. The prevailing party in any dispute shall be entitled to its costs and fees, including reasonable attorney's fees. If for any reason any part of these Terms is held to be invalid, such part shall be deemed to be excluded from these Terms and the remainder of these Terms will not be affected.

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